



COMMUNITY COHESION GRANTS

Thank you for your interest in the Community Cohesion grants programme delivered by East Brighton Trust Fund at Sussex Community Foundation.

These guidance notes will support you in making an application to this programme.

The aim of the East Brighton Trust Fund is to support voluntary or not-for-profit community groups to undertake projects or run events that benefit people who live in the East Brighton Trust area of benefit. The East Brighton area is defined as: Bates Estate, Higher Bevendean, Manor Farm, Moulsecoomb, Saunders Park, Bristol Estate, Craven Vale, and Whitehawk. Applicants for the **Community Cohesion** grants programme should read these notes prior to making an application.

Who can apply?

The East Brighton Trust Fund is open to all not-for-profit organisations including charities, community and voluntary groups operating within the defined Trust areas of benefit. This area is outlined on the map on page 3. If you are applying from outside the area, please indicate in the body of the application form which local partners based within the area you are working with to deliver your project.

You can receive one Community Cohesion grant in any 12 month rolling period.



What is eligible for support?

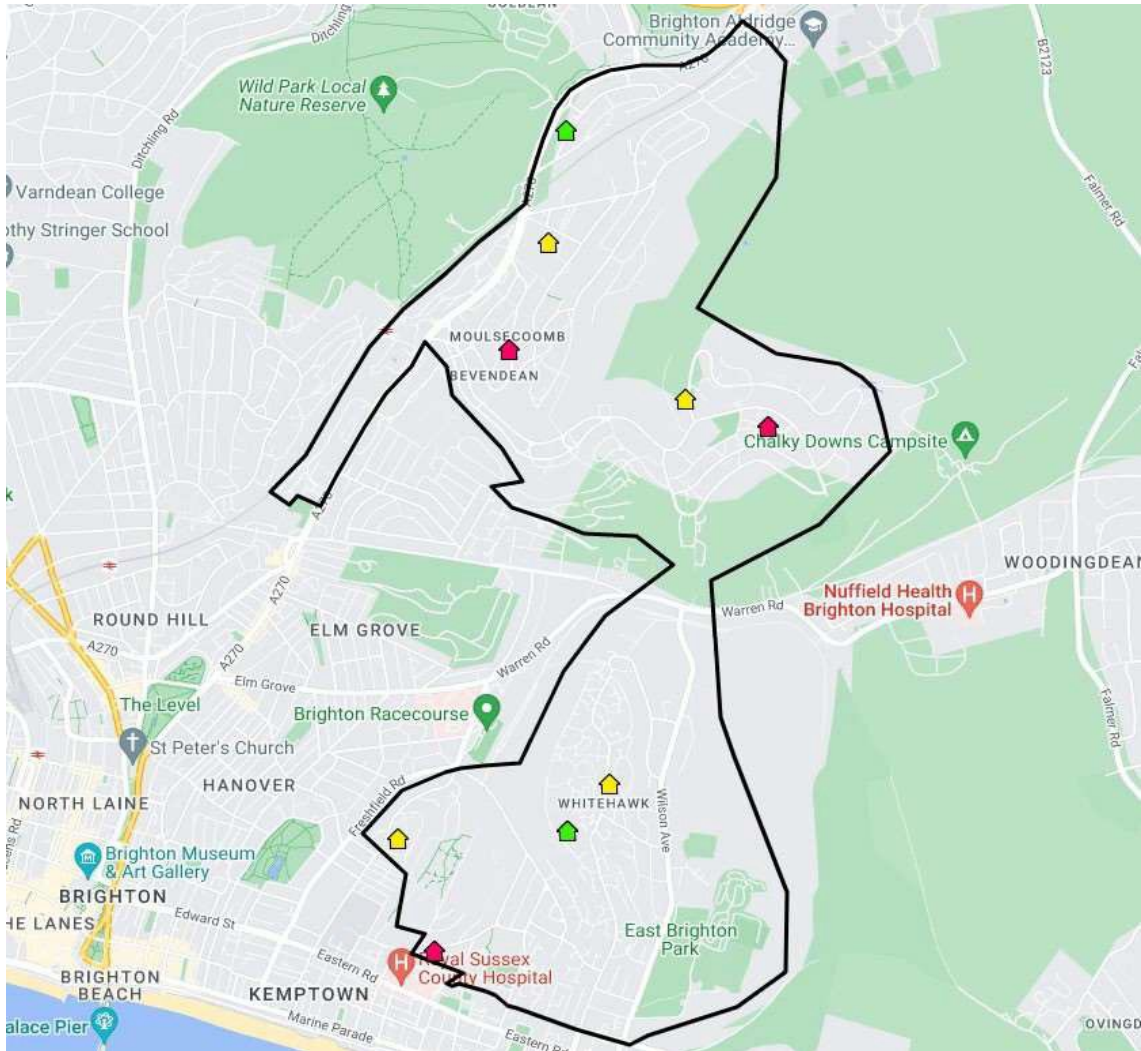
Applications are welcome for projects or events that benefit residents living in the East Brighton Trust area. The Fund seeks to support specific projects or events, so please define what the project or event is – for example, when it takes place, who will benefit, and what the cost is. Projects that take place in community spaces within the area of benefit will be prioritised.

Your project or event must take place within 12 months of the grant award.

How much can I apply for?

Grants of up to £750 are available. The deadline for the next round can be found on the fund page [on our website](#).

Please ensure that your beneficiaries live in the area outlined below. If you have any questions about the area of benefit, please contact the Grants Team at Sussex Community Foundation grants@sussexcommunityfoundation.org or call them on 01273 409 440.



When can I apply?

There will be at least two funding rounds per year, usually three. You can find all the information you need including the application form on our website under Additional grants -

[Additional grants](#)

You will hear the outcome of your application within 6-8 weeks after the deadline.



Please ensure that we have received your monitoring report before submitting your next application. Note that this information will be used when making an assessment about future grants.

How do I apply?

Please complete the online application form request link on the website. You can find the information at

<https://sussexcommunityfoundation.org/grants/how-to-apply/additional-grants/>

Supporting documents

Please provide the following documents as part of your application. We require this information as part of our assessment process so please ensure that we receive them prior to the deadline as we will not be able to progress your application without this information.

For all applicants

- A signed copy of your latest annual accounts or records of expenditure
- An image of the top sheet of your bank statement showing your bank logo and your account details dated from within the last three months

For all new applicants

- A signed copy of your constitution or set of rules. If you are a CIC please attach your CIC 34 report
- A signed copy of your latest annual accounts or records of expenditure



- A scan of the top copy of your bank statement showing your bank logo and your account details dated from within the last three months
- Your equal opportunity/equality/diversity policy
- If relevant to the nature of your work, your safeguarding policy/vulnerable adults policy and/or health & safety policy
- Names of all management committee members, with bank signatories identified

Please ensure you have attached any supporting documents to your application form or have emailed them to grants@sussexcommunityfoundation.org before the deadline otherwise your application will not be able to be considered in this round.

How will my project be assessed?

Your application will be assessed by the grants committee. The East Brighton Trust Fund receives more applications than it can support.

Therefore, the committee will prioritise applications from groups/organisations based within the East Brighton Trust Fund area of benefit; it will prioritise projects taking place in community spaces within the same area and, it will prioritise projects that benefit significant numbers of residents from these areas.

Finally, the committee's decision will take account of the distribution of grants across the East Brighton area, and the diversity of groups supported.

What can't you fund?

- Applications from individuals
- Organisations or activities which don't benefit communities or residents within the area of benefit
- Organisations that discriminate based on race, religion, national origin, disability, age, gender or sexual orientation
- Organisations where the service provided is used as a vehicle or means to promote religious beliefs (1)
- Political activities
- Grants which will be used to make awards to a third party
- Project which only benefit animals
- Organisations who have not returned monitoring from previous grant awards
- Retrospective funding for activities or projects that have already taken place
- Organisations with a group turnover that exceeds £1m

(1) *Whilst promotion of any religion is not an activity which will receive grant funding, faith-based organisations may still be funded provided that the grant awarded will not be intended to influence people's religious choices or to promote a particular belief system, and will not exclude others from the wider community*

If you have any questions about any aspect of this Fund or the application process, please contact the Grants Team at Sussex Community Foundation -

grants@sussexcommunityfoundation.org or by calling them on 01273 409 440



Additional support specifically for groups in our areas of benefit is available from The Resource Centre, thanks to dedicated funding from East Brighton Trust. www.resourcecentre.org.uk

Good luck with your application!