

# **Rother District Council Community Grants Scheme**

#### About the Fund

The Rother District Council Community Grants Scheme supports grassroots projects that strengthen communities in Rother, promote a thriving local economy, improve wellbeing, and protect the environment. Grants are managed by Sussex Community Foundation on behalf of Rother District Council.

## **Who Can Apply**

- Applications will be accepted from not-for-profit organisations including charities, community organisations and social enterprises with an income of less than £2 million. The Fund is not open to applications from individuals.
- Parish Councils are also eligible to apply to this Fund, but we particularly
  welcome community-led partnerships, where the community group takes the
  lead.
- Applications will only be accepted from formally constituted groups with a bank account set up in the name of the organisation.
- We will undertake all necessary due diligence to ensure applicants have the capability and capacity to manage funding responsibly and are suited to working to support the Rother community.
- We expect applicants to be based in East Sussex and demonstrate their ability to work locally in Rother through established networks or with local partner organisations.

# **Funding Criteria**

The funding criteria is based on three of the four Sussex Community Foundation funding priorities: Improving Health, Reaching Potential, and Acting on Climate. Projects must address one or more of the following:

### 1. Reaching Potential / A Thriving Local Economy

- Initiatives that provide skills and training opportunities.
- Projects that support people to access job opportunities or enhance employability.
- Organisations offering volunteer placements to develop community engagement.

# 2. Improving Health / Live Well Locally

- Health and wellbeing activities aimed at addressing health inequalities.
- Projects that provide opportunities for older people to engage in activities Grants that promote positive health and well-being.
- Community sports and recreation projects promoting physical activity and well-being.

### 3. Acting on Climate / Green to the Core

- Environmental conservation and biodiversity projects.
- Initiatives that promote recycling, reuse, and reduction of waste.
- Projects focused on sustainable energy and climate action at the community level.

#### What is available?

Funding is split between revenue and capital grants as set out below. Please note that there is £100,000 available and therefore, we are only anticipating giving out a small number of capital grants this year.

## Revenue Grants – up to £10,000

 Supports day-to-day costs, staff, equipment, and project delivery for up to 12 months

# Capital Grants – up to £20,000

- For building works, major equipment, or refurbishment. Note all match funding and permissions must be in place before applying;
- If you are intending to apply for between £10,000 £20,000 for a capital grant, we recommend arranging a telephone call with our Grants & Relationships Manager, Pete Jones, **before making an application**, allowing plenty of time to complete your application.
- All capital projects must be completed within 12 months of an award being made.
- For applications above £10,000 we expect to see three estimates for the proposed work or equipment and an explanation of why a preferred supplier has been indicated.

### **How to Apply**

### 1. Check Eligibility

Please ensure your organisation and project meet our criteria before applying.

# 2. Prepare Your Application

#### You will need to submit the following documents:

- Application form
- Constitution
- Recent accounts or financial statement
- Recent bank statement
- Equal Opportunities Policy
- Safeguarding Policy (if relevant to your work)
- Management committee details as part of the application form
- Referee contact details
- Budget and quotes (for capital grants)
- Evidence of match funding secured (for capital grants)
- Planning permission (if applicable)

#### 3. Submit Online

Please apply via the application form here.

#### 4. Assessment and Decision

You will hear within 6-8 weeks of the deadline. If successful, you will be issued with a grant agreement containing Terms and Conditions. You will receive an email confirmation once your application is submitted, and a member of the team will be in touch with any questions before our decision-making process takes place.

### 5. If Funded

#### You will need to:

- Complete your project or funded activity within 12 months
- Submit monitoring reports
- Acknowledge the funding in all publicity materials

#### **Deadline**

31 October 2025.