
Cubitt & West Estate Agents Charity Fund Guidance

The **Cubitt & West Estate Agents Charity Fund** supports children and young people with physical disabilities, long-term illnesses, or life-limiting conditions. Funded by Cubitt & West Estate Agents, the fund aims to make a practical and meaningful difference to the lives of local families by helping meet needs that cannot be met through statutory services alone.

The fund will consider requests for funding via a professional, to be used for respite, equipment, short breaks and holidays for terminally ill children and other family support.

Please note that this particular fund supports individuals rather than groups.

Typical grant size: £500 – £2,000

Who can be nominated?

Children and young people up to their 25th birthday who:

- Have a physical disability, long-term illness, or life-limiting condition
- Live in Sussex
- Are experiencing financial hardship or disadvantage

What can the fund support?

Priority is given to requests that improve a child or young person's wellbeing, independence, quality of life, or ability to participate in everyday activities.

Examples of grants awarded include:

- Assistive technology and communication aids
- Specialist equipment to support mobility, independence and wellbeing
- Sensory and therapeutic resources
- Safe furniture and specialist seating
- Safety equipment, including car harnesses and epilepsy alarms
- Adapted play equipment

- Short breaks and special experiences for children with life-limiting or terminal conditions

Who can apply?

Applications must be submitted by a recognised professional supporting the child or family. This may include:

- Social workers
- Teachers and SENCOs
- Occupational therapists
- GPs and specialist healthcare professionals
- Family support workers
- Charity or community organisation staff

Unfortunately, we cannot accept applications directly from beneficiaries, family members, or friends.

Before you apply

Please ensure that:

- The child or young person meets the fund criteria.
- There is evidence of financial hardship or low income.
- The request is for something that is not the responsibility of a statutory service to provide.
- You can provide quotes, invoices or web links for the items or services requested.
- The item or service has not already been purchased.
- You have discussed the application with the family and obtained their consent.

How grants are paid

If a grant is approved, payment will normally be made to the family or an agreed third-party supplier using the bank details provided. Grants cannot be used to reimburse costs already incurred.

When can I apply?

Applications can be made at any time.

Once we have received all the information needed to assess the request, we aim to notify you of our decision within 4–6 weeks.

How do I apply?

Applications are submitted through our [online portal](#). If you have not previously submitted an application through our funding portal, you will need to register first before applying.

If you have any issues or questions regarding the portal, please contact the grants team on 01273 409440 or grants@sussexcommunityfoundation.org

Questions?

If you would like to discuss a potential nomination before applying, please contact the grants team on 01273 409440 or grants@sussexcommunityfoundation.org

We are always happy to talk through eligibility and help you decide whether a request is suitable for the fund.